

**DATE:** March 14, 2019

**FILE:** 8640-01

**TO:** Chair and Directors  
Regional District Board

**FROM:** Russell Dyson  
Chief Administrative Officer

**RE: Island Corridor Foundation Representative**

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**Purpose**

To seek the Boards confirmation of the Comox Valley Regional District (CVRD) representative on the Island Corridor Foundation (ICF).

**Recommendation from the Chief Administrative Officer:**

At the boards discretion.

**Executive Summary**

- The ICF provides for an appointment from the CVRD.
- At the December 18, 2018 CVRD board meeting, Director Arbour was appointed to the ICF with Director David Frisch as the Alternate. (Appendix A)
- The CVRDs previous ICF representative, Larry Jangula, was appointed by the board for the 2016 to 2018 term. (Appendix B)
- The ICF society stipulates that the appointment of Mr. Jangula is valid until April of 2020, unless resolved otherwise by their (ICF) board.
- Mr. Jangula has been asked for input (Appendix C - no reply has been received to date).

Prepared and support by:

***R. Dyson***

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Russell Dyson  
Chief Administrative Officer

Attachments: Appendix A - 20190102 Martens CVRD ICF Appointment Confirmation  
Appendix B - 20160126 CVRD board minutes – ICF Appointment  
Appendix C - 20190213 Dyson Jangula ICF appointment follow up

**Stakeholder Distribution (Upon Agenda Publication)**

Island Corridor Foundation (Larry Stevenson)	✓
Larry Jangula	✓

600 Comox Road, Courtenay, BC V9N 3P6  
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File: 0530-20

January 2, 2019

Email: [info@islandrail.ca](mailto:info@islandrail.ca)

Mr. Larry Stevenson, CEO  
Island Corridor Foundation  
375 Stn A  
Nanaimo, BC V9R 5L3

Dear Mr. Stevenson:

**Re: 2018-2022 CVRD appointment to the Island Corridor Foundation**

At its December 18, 2018 meeting, the Comox Valley Regional District board appointed the following representatives to the Island Corridor Foundation for 2018-2022:

**Representative:** Director Daniel Arbour  
5530 Seawright Road  
Hornby Island, BC V0R 1Z0  
Email: [reachme@danielarbour.ca](mailto:reachme@danielarbour.ca)  
Phone: 250-650-8480

**Alternate:** Director David Frisch  
830 Cliffe Avenue  
Courtenay, BC V9N 2J7  
Email: [dfrisch@courtenay.ca](mailto:dfrisch@courtenay.ca)  
Phone: 250-338-3638

Please ensure that the Comox Valley Regional District is included in the distribution of your organization's minutes. If you require any further information, please contact me at 250-334-6029 or by email at [jmartens@comoxvalleyrd.ca](mailto:jmartens@comoxvalleyrd.ca).

Sincerely,

*J. Martens*

Jake Martens  
Manager of Legislative Services

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AND FURTHER THAT \$40,000 to conduct a CVRD indoor recreation masterplan be included in the recreation complex's function 645 of the 2016-2020 financial plan;

AND FINALLY THAT participating municipalities chief administrative officers appoint a staff representative as a member to the recreation facilities master plan steering committee.

209 Carried

**COMMITTEE OF THE WHOLE - JANUARY 19, 2016**

K. Grant/G. Sproule: THAT the committee of the whole minutes dated January 19, 2016 be received. [\[Item\]](#)

208 Carried

B. Wells/G. Sproule: THAT the CVRD obtain property insurance coverage through the MIABC's property insurance program commencing February 1, 2016.

208 Carried

K. Grant/B. Wells: THAT a response to "Prepared and Resilient: A discussion paper on the legislative framework for emergency management in British Columbia" be submitted based on

- experience with the Comox Valley emergency program and
- input from elected officials, local emergency programmers and practitioners

by Comox Valley Regional District staff by the February 19, 2016 deadline.

208 Carried

K. Grant/M. Theos: THAT the Comox Valley emergency program service agreements amendments no. 1, between the Comox Valley Regional District and the City of Courtenay, the Town of Comox, and the Village of Cumberland, as attached to the staff report dated January 7, be approved.

210 Carried

B. Wells/K. Grant: THAT the revised City of Courtenay regional context statement be accepted, as included in the City of Courtenay bylaw no 2835, a bylaw to amend Official Community Plan Bylaw No. 2835, 2015.

208 Carried

K. Grant/E. Grieve: THAT the "Comox Valley Regional District Procedure Bylaw No. 1, 2008" be amended to align with other Comox Valley local governments' procedural requirements for delegations, align with current legislative requirements and allow for minor administrative revisions.

208 Carried

K. Grant/E. Grieve: THAT appointments be made to the following external organizations and that remuneration and expenses are paid for each, provided remuneration and/or expenses are not paid directly by the external organization and that the appointments conclude at the end of the 2015 to 2018 elected officials' term of office:

- Municipal Finance Authority (MFA) Director Grieve (appointee) and Director Price (alternate).
- Ministry of Aboriginal Relations and Reconciliation for the K'ómoks First Nation treaty negotiation: Director Nichol (appointee); and Director Grieve (alternate);
- North Island 9-1-1 Corporation: Director Wells (appointee); and Director Nichol (alternate);
- Island Corridor Foundation (effective April 2016): Director Jangula (appointee); and
- Coast Sustainability Trust regional steering committee: Director Jolliffe (appointee).

208 Carried

**SOUTH SEWER SELECT COMMITTEE - JANUARY 21, 2016**

M. Theos/K. Grant: THAT the south sewer select committee minutes dated January 21, 2016 be received. [\[Item\]](#)

208 Carried

**SECURITY SERVICES CONTRACT AWARD**

Office of the Chief Administrative Officer

600 Comox Road, Courtenay, BC V9N 3P6  
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File: 8640-01

February 13, 2019

Sent via Canada Post and Email: [ljangula@shaw.ca](mailto:ljangula@shaw.ca)

Larry Jangula  
183 Stafford  
Courtenay, B.C. V9N 7E8

Dear Larry:

**Re: Island Corridor Foundation – Board of Directors**

This correspondence follows-up on our previous discussions about the appointment to the Island Corridor Foundation (ICF) Board of Directors.

On January 26, 2016, the Comox Valley Regional District (CVRD) Board appointed you to the ICF. At that time the CVRD Board determined that your appointment was to conclude at the end of your term of office and this was communicated to ICF.

Following the end of your term, in October 2018, we spoke. It was my understanding you offered to cooperate with the will of the CVRD Board - you were willing to step down or continue. I informed the Board of this and on December 18, 2018, the CVRD Board appointed Director Daniel Arbour to the ICF. Director Arbour is now the ICF member representing the CVRD.

Despite the Island Corridor Foundation's bylaws, which account for ICF directors to continue for two-year terms (ending in April), the CVRD has made its decision that Director Arbour is to represent the CVRD at ICF member meetings and be the CVRD's director on the ICF. Director Arbour will have voting rights at member meetings and seek nomination to the ICF Board of Directors at the next annual general meeting. Director Arbour has offered to communicate to the CVRD Board on ICF matters and keep them informed. This is consistent with other ICF Board members who communicate with their regional districts.

Can you please confirm whether you will respect the decision of the CVRD Board, such that Director Arbour can proceed with seeking the director nomination, as per the CVRD Board of Directors intent? I propose to update the Board on this matter at their regular meeting of March 19, 2019. Your response in writing would be appreciated.

If you have any questions, please let me know right away. Your service to the Comox Valley and the ICF is very important and we want to ensure the transition between your role as an ICF Director and Director Arbour's role is seamless and supportive.

Your earliest attention to this matter is appreciated.

Sincerely,



Russell Dyson  
Chief Administrative Officer

cc: Chair Bob Wells, Comox Valley Regional District